

MINUTES
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 20, 2014
TOWN HALL – 6:00 P.M.

Council Members:

Kyle Fletcher-Mayor
Kenneth Holbrook
Greg Bailey
Tim Boardwine
Harry Kelly
Jason Kilgore
Monty Salyer

Julie Hensley – Town Attorney
Glenda Lane – Deputy Clerk
Earl Carter – Public Works Director
Bo Phillips – Police Chief
Kathy Stewart – Lyric Committee
Cody McElroy – Mattern & Craig
Bob Harrison - IDA
Lou Wallace – St. Paul Tomorrow
Scott Frazier – Scott Co. Telephone Co-op
Sherry Allen & Students– Castlewood HS
Steven Hall –Team Estonoa
Heavn Perrigan – Team Estonoa
Victoria Lane – Team Estonoa
Terri Ann Funk – Clinch River Adventures
Allen Gregory – CV Times

The meeting was called to order by Mayor Fletcher at 6:05 p.m.

Councilman Salyer asked to add “Discussion of Suboxone Clinic”. He further requested to remove Item #5 from new business at this time. Councilman Bailey asked to add “Legislative Breakfast” and Councilman Kelly requested an addition to new business to discuss “Lights in Front of Town Hall”. A motion was made by Councilman Holbrook to approve the agenda as amended. The motion was seconded by Councilman Boardwine and approved by unanimous roll call vote.

Under public requests, Sherry Allen and CHS students Camryn Cook, Heaven Perrigan, and Steven Hall talked about CHS Celebrate My Drive program through State Farm. This competition is to promote safe driving for teens. They explained how to help CHS win the competition and challenged council members and others to vote for CHS. The school has a chance to win \$100,000 and if they are successful, they have plans to make a donation to the Lyric Restoration Project.

At the Mayor’s request, Roger Frazier of Scott County Telephone Cooperative explained that his company currently serves Lee, Scott, Wise, Dickenson and Russell counties. They also own Scott County Long Distance, formed in 1998 and several subsidiaries providing cable and internet services. The company now offers security and medical alert systems. In 2013, Scott County Telephone purchased the broadband service from LENOWISCO which is operated by Sunset Digital. Mr. Frazier also commented that Scott County Telephone shares St. Paul’s vision to promote economic development and improve the quality of life in our area. The company’s engineer explained how their networks are designed and the types of services available to our area. BVU is the operator in the Cumberland Plateau area and Scott County

MINUTES
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 20, 2014
PAGE II

Telephone is the operator in the LENOWISCO footprint. They will be constructing a line from Bull Hill that will come through St. Paul and connect to Rt. 65 at Mew Road. Grant money was awarded because they are expanding to underserved areas like Sandy Ridge. In response to Mayor Fletcher's questions about broadband, it was explained that Verizon offers DSL services, but Sunset ran out of funds before completing their project to provide services. Mayor Fletcher expressed that the Town is interested in providing wireless internet throughout the town. The CEO of Scott County Telephone wanted the town council to know that any IT expansion or services the town would like to incorporate into their projects, Scott County Telephone will be willing to provide those services.

Next, Terri Ann Funk reported that Clinch River Adventures had over 2,200 people from 35 different states floating the river this season, which ended in September. She also announced that Clinch River Adventures, St. Paul Cottages & Suites, St. Paul Tomorrow and the Clinch River Festival received a tourism marketing grant for approximately \$10,000. Terri Ann asked Council to consider allowing an option to lease the caboose for a 3-5 year period. From a business standpoint, this would be fair because they don't want to invest in additional equipment if they are not sure of the lease from year to year. Councilman Salyer asked that the lease item be placed on the agenda for next month.

Members from Team Estonoa asked for approval to paint a mural on the Lyric building facing Farmers Market. The painting will be 32 feet long and 4 feet tall. There will be 4 panels with each representing a season. Councilman Bailey cautioned that the Lyric is an historical building and he wouldn't want to do anything to impact its historical value. The students said the panels would be removable. Once approved by the Council, the plan will go before the Lyric and Farmers Market Committee for approval. Councilman Kilgore moved to approve the artwork project. The motion was seconded by Councilman Holbrook and unanimously approved.

Allen Gregory thanked the Mayor and Council for having Third Avenue road striped. He further asked that the town police officers be trained as first responders because they are generally first on an emergency scene. Mr. Carter said training would not be an issue, but a financial commitment would be necessary to supply vehicles with needed equipment. Mr. Carter also pointed out that we have two police officers that are EMT's. Councilman Kilgore asked Mr. Carter if he could get some cost estimates and the matter be placed on the agenda next month. He agreed to get prices and report at the next council meeting. Mayor Fletcher noted that several police officers have received training.

Lou Wallace advised that an Expression of Interest on the Willis Building has been received from Hal Craddock and Creative Boutique Hotels. The Willis Revitalization Committee has met with the group. Ms. Wallace shared an email with Council members where she has been invited to the Virginia Annual Tourism Summit in Reston, VA on November 16th-18th. She was asked to serve on a panel with Mr. Craddock and Kimberly Christner of Creative Boutique Hotels. The speaker will be Terry McAuliffe. She asked Council if the Town would cover her travel expenses for this event.

**MINUTES
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 20, 2014
PAGE III**

Victoria Lane of Team Estonoa proposed that Council consider having a student representative on the council. The student would simply have a voice on issues, but no vote. She further suggested that appointment be done by application open to Seniors over the age of 18 that are enrolled in a government class. Councilman Salyer said this can be placed on the agenda for discussion next month.

Kathy Stewart briefly discussed Celebrate My Drive and again asked for everyone to vote for CHS. She also announced that a Zombie Prom fundraiser will be held Saturday for the Lyric Project and the Library. Ms. Stewart said she also would like to address Item 2 and 4 under Old Business and Item 1 under New Business. Mayor Fletcher said she could address the Item 2 regarding the Lyric building repairs. Ms. Stewart requested that Council vote to accept the cost estimate from Wayne Fields to do the building repairs. A motion was made by Councilman Holbrook to accept the bid from Deer Construction for the building repairs on the Lyric. The motion was seconded by Councilman Boardwine and the motion passed by voice vote with Councilman Bailey abstaining. Next, Ms. Stewart addressed Item #4, IRF Grant Resolution. She asked Council to consider approving the Resolution Authorizing the IRF Grant Application for the Lyric Theater Project. Ms. Stewart said the grant is a 50/50 match and the final application will depend on the exact amount of match they can include. A motion was offered by Councilman Salyer, seconded by Councilman Boardwine, to approve the resolution. A roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Abstain; Salyer-Aye. The motion passed 5-0 with Councilman Bailey abstaining.

Mayor Fletcher made the following announcements:

- 1) Mayor Fletcher shared a Leadership Award received by the Town of St. Paul from Delegate Terry Kilgore and WAXM Pigskin Picks. He showed the plaque that has been presented to the Town for having outstanding leadership.
- 2) Spearhead Trails has a request on the agenda for \$5,000 and Mayor Fletcher suggested that this item be tabled until next month when the Treasurer is back.
- 3) The Fall Festival will be held October 25th from 10 a.m. until 2 p.m.
- 4) Senior Citizens who may need assistance during the winter should call the Police Department to sign up and they will be contacted during extreme weather conditions.
- 5) Mayor Fletcher asked everyone to drive carefully on Halloween and watch for trick or treaters.
- 6) The Lane Group is sending a representative from Sherwin Williams to look at the paint job on the Phillips building to work on a remedy to the problem.
- 7) Mayor Fletcher said he would like to go into closed session to discuss the sale of property. The Town Attorney advised that the agenda cannot be changed once it has been approved and could be placed on the November agenda. Councilman Salyer suggested a special meeting could be called if the Mayor feels it is necessary.
- 8) Mayor Fletcher shared information on various options to deal with the sale of mixed drinks.

**MINUTES
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 20, 2014
PAGE IV**

Councilman Kelly proposed to vote on the request by Lou Wallace regarding the trip to Reston because it will be coming up before the next meeting. He recommended that the Town cover expenses. Councilman Salyer said this is not an agenda item and suggested that if her expenses are not covered by the Summit, approval to reimburse Lou can be placed on the agenda next month.

A motion was made by Councilman Holbrook, seconded by Councilman Kilgore, to approve the minutes of September 15, 2014 as recorded. The motion passed unanimously.

A motion was made by Councilman Holbrook to accept the Consent Agenda as presented. The motion was seconded by Councilman Kilgore. Councilman Salyer noted there are no ordinance citations and asked Chief Phillips the status of getting rid of the junk cars. Chief Phillips said it is his understanding that letters will be written by Robert Mullins office. Councilman Salyer said he is concerned about abandoned vehicles all over town and just wondered if we have cited anyone under the Property Maintenance Code. Councilman Salyer asked Mayor Fletcher to follow up on this issue. Councilman Salyer asked Chief Phillips for comment on the earlier request to make police officers first responders. Chief Phillips said he agrees that equipment is needed for them to work with when they arrive on the scene. Councilman Kelly requested that, before the seasonal street workers leave, they cut weeds under the trestle on the Blue Belle Island Trail. Councilman Bailey said the entrance was taken care of, but he is not sure about further into the trail. Monty thanked Harry for his work on the Main Street sign on Rt. 63. There being no further comments on the reports, the motion to approve the consent agenda passed unanimously.

Old Business:

Mr. Carter said we are still having problems at the grit chamber and two screens are currently out for repair. He proposed that we could possibly need to purchase a fourth screen once we determine an effective screen size. A motion was made by Councilman Holbrook, seconded by Councilman Boardwine, to leave this matter on the table. The motion carried unanimously.

Item #2 was addressed earlier in the meeting and Councilman Kelly moved that Item #3, Downtown Parking Lot, be removed from the agenda. The motion was seconded by Councilman Holbrook and passed unanimously.

Item #4 was previously addressed and Mayor Fletcher moved on to Item #5, stating that he has asked Eugene Mullins to paint the park stage and pavilion, but weather has prohibited him from getting started. Councilman Bailey pointed out that the motion was to complete the work prior to the Mandolin Festival on September 27th. Councilman Kelly said he talked with Mr. Mullins and he could not get the work done in that time frame. Ms. Hensley suggested that Council redo the motion without the date restriction. Councilman Bailey pointed out that he stressed the sense of urgency to complete the work prior to September 27th, but the minutes did not reflect that in the motion. Ms. Hensley advised that since the date restriction was not stated as part of the

**MINUTES
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 20, 2014
PAGE V**

motion and the minutes have been approved, another motion would not be necessary. A motion was made by Councilman Holbrook leave this item on the table. The motion was seconded by Councilman Kelly and passed unanimously.

New Business:

A motion was made by Councilman Bailey, seconded by Councilman Kilgore, to table the SRRA Request until November when the Treasurer is present. The motion was carried unanimously

A motion was made by Council Holbrook to table the request from Heart of Appalachia until the next meeting to get information regarding the ad cost and schedule. The motion was seconded by Councilman Boardwine and passed unanimously.

A motion was made by Councilman Holbrook to allow Stonebriar contractors to place a storage trailer behind the Willis building during construction. The motion was seconded by Councilman Kelly and passed by a voice vote with Councilman Salyer abstaining.

With Item 4 previously voted upon and Item #5 removed from the agenda, Councilman Salyer addressed the Wise Street VDOT paving. He said clumps of asphalt were left behind on the road when the paving job was finished. Councilman Salyer said he was very appreciative of getting the paving completed, but disappointed in the job they did. He has filed a complaint on the VDOT website but didn't get a response. However, Harmon Kilgore agreed to get the asphalt debris removed. Councilman Salyer has thanked Mr. Kilgore and asked others to do the same.

Virginia Tourism is using St. Paul to try a new idea offering hospitality training to business managers and employees of local businesses. Councilman Bailey said the slogan is "It's a Great Day to be in St. Paul" and the goal is to train these front line employees on what the town has to offer. Jennifer Bailey and Kathy Stewart have visited all of the retail businesses. Kathy Stewart said they are trying to visit businesses that come in contact with tourists most often and the response was very good. She advised there will be a free workshop on November 6th at the Oxbow Center. There will be two sessions and lunch will be provided. Virginia Tourism will provide the training and brochures and maps will be handed out. Councilman Bailey said Virginia Tourism is going to have the new recreational map laminated and placed in participating businesses and a tour of the recreational venues will be offered in the near future. Ms. Stewart said this is primarily for St. Paul businesses, but they are considering going out to Castlewood for a few of the most visited spots.

Councilman Bailey explained the Russell County Lead Program for potential future leaders of the county. It is an intense training program and they have arranged a day to visit St. Paul. The all day training will be held at Estonsa on November 11th. He said it will cost approximately \$45 for about 15 boxed lunches. Councilman Bailey moved to purchase boxed lunches for the Russell County Lead group. The motion was seconded by Councilman Holbrook and passed unanimously.

MINUTES
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 20, 2014
PAGE VI

Councilman Bailey asked Council to consider taking the apple butter normally given away during the Fall Festival and give it to Main Street to sell for a fundraiser. It would be several hundred dollars they could raise by selling it. Glenda Lane said they were planning on charging for the apple butter this year to cover the costs of the jars, but it is up to Council if they would like to change that to what Councilman Bailey suggested. There was discussion about the cost of making the apple butter and whether to eat that cost and donate all of the apple butter to Main Street. Glenda asked about the free jars that have always been given to the Stonebriar residents. Mayor Fletcher recommended setting jars aside for the Stonebriar residents and allowing Main Street to sell the rest. Councilman Salyer said there are probably less than 10 residents that come to the market. Mayor Fletcher asked for a motion to let the market managers sell the apple butter and give the profit to St. Paul Tomorrow. Councilman Salyer made a motion to appropriate all apple butter to St. Paul Main Street and allow them to use it as a fund raiser. Mayor Fletcher said the town will still make the apple butter. Councilman Kilgore offered a second and the motion passed unanimously.

Councilman Salyer talked about methadone clinics in different communities over the years. He pointed out that public hearings were held when establishing those clinics. In some local communities, they are now establishing suboxone clinics. Stating his concern about eventually having one in St. Paul, Councilman Salyer moved to ask the Town Attorney to research if such a clinic would require a public hearing. The motion was seconded by Councilman Holbrook and passed unanimously. Ms. Hensley said she would report back at the next meeting..

Councilman Bailey said the Legislative Breakfast is on November 24th at 8:00 a.m. in Clintwood. There was a brief discussion about who would like to attend. Councilman Bailey said he will attending because he is the President of the Russell County Chamber of Commerce.

Councilman Kelly said the old lights in front of the Town Hall do not meet code requirements. The Beautification Committee would like to replace them with two street lights like the new ones located in the gateway. They would be placed 60 feet apart. He estimates that the cost would be less than \$3,000 each including installation from Jerry's Signs. After a brief discussion about the cost and installation, a motion was made by Councilman Kelly to approve replacing these lights. Councilman Salyer seconded the motion pending the Treasurer's recommendation. Councilman Kelly agreed and the motion passed unanimously.

There was a brief discussion about FOIA and the importance of being mindful of the rules even between meetings.

Councilman Holbrook moved to enter into Closed Session to discuss Personnel under VA Code Section 2.2-3711(A)(\1). The motion was seconded by Councilman Boardwine and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion passed 6-0.

**MINUTES
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 20, 2014
PAGE VII**

A motion was made by Councilman Holbrook to enter back into Open Session, certifying that the only matters discussed in Closed Session was Personnel under VA Code Section 2.2-3711(A)(1). The motion was seconded by Councilman Kilgore and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion passed 6-0.

Councilman Salyer made a motion that the Policy Committee meet as soon as possible and incorporate in their review of the policy that time sheets reflect actual time for all salaried and hourly employees and such issues as working for other entities be addressed in the policy changes, and additionally, there be a review of the monitoring and control of the workplace. The motion was seconded by Councilman Bailey and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion passed 6-0.

There being no further business, Mayor Fletcher adjourned the meeting.

Mayor

Clerk