

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**MONDAY, APRIL 21, 2014**  
**TOWN HALL – 6:00 P.M.**

Council Members:

Kyle Fletcher-Mayor  
Kenneth Holbrook-Vice Mayor  
Greg Bailey  
Tim Boardwine  
Harry Kelly  
Jason Kilgore  
Monty Salyer

Julie Hensley – Town Attorney  
Debora Baca - Treasurer/Clerk  
Bo Phillips – Chief of Police  
Earl Carter – Public Works Director  
Cody McElroy – Mattern & Craig  
Chris Sturgill – Spearhead Trails  
Harmon Kilgore - VDOT  
Terri Ann Funk – CR Adventures  
Rob Jones – Sustainable Development  
Bob Harrison – IDA Chairman

The meeting was called to order by Mayor Fletcher at 6 p.m.

Noting that there are 25 items of business on the agenda, Councilman Bailey requested that Council considering entering into closed session at 10 p.m. and continue the meeting to address any other unfinished business. In consideration of several people in the audience attending to address particular issues, Councilman Salyer asked to move #10 under Old Business to #1, move #5 under Old Business to #2, and move Old Business Item #12 to #3. Per request of the Police Chief, Mayor Fletcher asked to add “Police Cars” as Item #13 under Old Business. A motion was made by Councilman Holbrook to approve the agenda as amended. The motion was seconded by Councilman Boardwine and unanimously approved.

Under Public Requests, Chris Sturgill of Spearhead Trails updated Council on the Mountain View Trail activity. He reported that their number stayed higher than expected during the winter months. He discussed the issue of trail signs being removed by VDOT. Two meetings have been held with the Wise VDOT representative and the assistant resident engineer from the Bristol office. At the meeting, VDOT gave permission to put temporary signs back up until the permanent signs could be approved and ordered. Mr. Sturgill said he thinks VDOT picked them up again today. Mr. Sturgill said Chuck Reidhammer has been informed and is making phone calls to address this matter. Spearhead Trails is still working on grants and permit funding to keep the trails up and running, however, Mr. Sturgill said he is asking the Town to help by paying for the permanent signs that will be placed according to VDOT standards. He estimates the cost of the signs to be approximately \$1,000. Mayor Fletcher commented on the money VDOT has cost everyone by removing these signs. Councilman Bailey pointed out that they left a Skate Park sign, but took down approved “Shared Road Use” signs. He also pointed out that Senator Puckett said if we need help resolving this matter to contact him. Council agreed to address the question on New Business Item #3 at this time. A motion was made by Councilman Boardwine to approve \$1,000 to purchase the trail signs. The motion was seconded by Councilman Kilgore. Upon inquiry by Councilman Salyer, Ms. Baca said there is money available under Recreation Advertising/Promo Line Item #10-621-0550 and Mayor Fletcher

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called for a roll call vote: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion carried 6-0.

Next, Harmon Kilgore of VDOT said he will make a phone call in the morning to see what happened with the temporary signs. Mayor Fletcher asked Mr. Kilgore about the 25 mph speed limit sign entering town from Dante on Rt. 63. Mr. Kilgore said the sign is within the speed zone and possibly the second sign was placed there because of a safety concern of traffic from Longview Drive. Mr. Kilgore discussed moving the allocated VDOT funds for paving on Broad Street to Wise Street. Last year, VDOT allocated funds for Broad Street to be paved. He said, after receiving multiple complaints about the condition of Wise Street, VDOT plans to reallocate those funds to the paving of Wise Street from the top of the hill to the library, about 3/10 mile. The traffic count on this section of Rt. 63 is about 6,000 per day, where the most you will have on Broad is going up Gray Hill, which is about 900 per day. The cost to mill and pave this section of Wise Street (Rt. 63) will be about \$100,000. He said there will be a special asphalt to hold the heavier trucks. Councilman Kelly expressed concern about only having 2 inches of asphalt and the need for a better base. Councilman Salyer asked if this is something already decided by VDOT. Mr. Kilgore said VDOT believes that, considering the traffic count and safety aspect, it will be best to go ahead and pave Wise Street. Mr. Kilgore said he will do everything he can to get Broad Street paving done next year.

At this time, Councilman Kelly addressed Item#2 "Downtown Parking". He said the Street Committee is recommending placing 2 hr parking limit signs from Stonebriar to the Lyric Theater. The limit would be between 9am-5pm Monday-Friday. There was discussion about striping the parking spots on Broad Street, especially since VDOT has postponed Broad Street paving. Kelly Patton commented that she was not in favor of a two hour limit, but thought a one hour limit would be more helpful. Following comments about the number of handicap parking spots needed and a lengthy discussion about where to place the 1 hr. limit signs, Councilman Kelly moved to place 1 hour parking signs 9am-5pm Monday-Friday from Stonebriar to the Lyric and the Celebration Center up to the corner, and to stripe 9' spaces on both sides of Broad Street, allowing for three handicap spots in front of Stonebriar, one in front of Sweet Dreams, and one in front of the Celebration Center. This will also include striping on the Stonebriar side of 4<sup>th</sup> Avenue. Following a second to the motion by Councilman Kilgore, Councilman Holbrook stated concern about where apartment residents in town will park. After a brief discussion about the available parking for apartment residents, the motion passed unanimously.

Mayor Fletcher recognized Terri Funk to speak. Ms. Funk asked if the town could place plexiglass in the windows of the caboose if she gets the lease. She also discussed the marketing leverage grant and the four businesses and non-profits that are participating. She made a request for a donation from the town to contribute toward the expense of a rack card. The card will be promoting the Town of St. Paul and all events in the town. Plans are to place the rack cards in six rest stops. The total costs for design is \$150, \$250 for printing, and \$120 per welcome center for the placement of the cards in three Virginia and three North Carolina rest areas. Ms. Funk said anything the town gives would be matched by the Virginia Tourism Association and she is

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requesting up to \$1,000 to be spent toward marketing the Town of St. Paul. Councilman Salyer asked that this request be placed on the agenda for next month.

Mayor Fletcher made the following announcements:

- 1) The faculty and staff at Castlewood High School has invited the mayor and town council to attend an appreciation luncheon honoring Mr. Thomas Graves and Mr. Nathan Breeding on Wednesday, April 23, 2014 between 11 a.m. and 2 p.m. at the CHS Library.
- 2) The Great American Clean-Up Day will be Saturday, April 26<sup>th</sup>. To participate, you should be at the Town Hall by 10 a.m.
- 3) Mayor Fletcher reminded Committee Chairman they should report to the Town Council any work they are doing.
- 4) The town has graveled Estonoa alley and Harmon Kilgore said he would try to get some asphalt if they have any left over. Councilman Kilgore noted that Ms. Vencil prefers the gravel on the alleyway, but the entrance from Buchanan Street could use some asphalt.
- 5) The town will pour a concrete pad for speakers in front of the park stage, however, Mayor Fletcher told Bob Harrison the crew will need specifics of where the concrete pads should be placed.
- 6) The DHCD Streetscaping Project is almost complete, but King will have to come back to straighten the leaning light poles before we connect any of the lighting.

A motion was made by Councilman Salyer to approve the minutes of the March 17, 2014 meeting. The motion was seconded by Councilman Kilgore and unanimously approved.

Councilman Holbrook moved to approve the Consent Agenda. The motion was seconded by Councilman Boardwine and passed unanimously.

**Old Business:**

Since both the “Wise Street Paving” and “Downtown Parking” were already addressed, Mayor Fletcher moved on to “Caboose Bids” as Item #3. Only one bid was received on the rental of the caboose. A motion was made by Councilman Holbrook to accept the proposal from Clinch River Adventures. A second was offered by Councilman Kilgore and the motion was unanimously approved. Ms. Funk asked if she could have an option to lease the caboose for the next five years. Councilman Salyer said he believes the advertisement and proposal would had to have stated that, so that could be considered again next year.

A motion was made by Councilman Salyer to adopt the Bond Resolution as presented at the preceding public hearing, including the following changes; removal of the \$118,500 bond and addition of the \$1,200,000 bond listed under the parity sections. The motion was seconded by Councilman Bailey and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion was approved 6-0.

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Cody McElroy briefly discussed the options presented to the Council at a previous meeting on replacing downtown sewer and water line. He is continuing to look at match money to help cover some of the shortfall. Mayor Fletcher asked if West Hills could be started first. Mr. McElroy said it could be done, but the town would have to interim finance the West Hills portion of the project. The funding for the West Hills and downtown sewer project was awarded as one project and they cannot be split with Rural Development. Mr. McElroy said the VDOT revenue sharing application is due in November and should know if it is awarded by March or April of 2015. We should know if we get the money from VDH by November or December of this year. We would have to bid it all as one project and VDOT funds would not be available for construction until after July 1, 2015. Mr. McElroy pointed out that we could be looking at as many as 54 easements needed for the West Hills project which is going to take some time, therefore, we are probably only looking at a delay of a few months if the Town Council chooses to go with the comprehensive project. Upon inquiry by Mayor Fletcher, Mr. McElroy said there is money in the project to obtain the easements. He also said they are proceeding with the sewer project design because the necessary funding has been secured for the West Hills/Downtown Project. Councilman Salyer moved that the Town authorize Mattern & Craig to proceed with the full comprehensive project. The motion was seconded by Councilman Boardwine and discussion continued. Ms. Baca reviewed all of the Water & Sewer current debt so Council can consider this data when making a decision on assuming an additional debt for the comprehensive project. The West Hills/Downtown Project debt would be approximately \$63,000 per year for 38 years or \$100,000 per year for 11 years. The Comprehensive Infrastructure Project would cost about \$125,000 per year for the first 11 years and \$25,000 for an additional nine years with an upfront payment of \$275,000 if all of the financing falls into place as planned. Ms. Baca also pointed out that VDOT is very slow in getting projects off the ground so the delay for the sewer project could be a little longer than expected. Mr. Carter said the downside is the wait, but if the funding falls into place, we get a lot more for our money. Councilman Salyer commented that a six month delay doesn't seem very long for a project that has been waiting for 40 years. Mayor Fletcher said he would really like to get started on the downtown sewer project, but he understands that, in the long run, it will cut the costs of these projects by doing them as one big project and he will support whatever the Council decides. Ms. Baca pointed out that the Town will be taking on additional debt for their 50% share of the \$1.8 million debt on the Regional Wastewater Treatment Plant Project. Following further discussion about a possible decline in Dominion tax assessment in years to come, Mr. Baca said she thinks the Town should pay as much toward their debt as possible as quickly as possible. There was brief discussion about the amount the Town is saving for a rainy day fund and the issues this project could solve; old infrastructure, sidewalks, parking, storm drains, and downtown street repairs. Mayor Fletcher called for a roll call vote on the motion to move forward with the Comprehensive Plan: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye.

Since there is no new information, Councilman Holbrook moved to leave the "Phipps Property" item on the table. The motion was seconded and unanimously approved.

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Councilman Kelly said he has talked with the residents on G.B. Short St. and only one of them is interested in having town sewer. He stated concern about the expense of providing sewer for only one customer. Earl Carter said he took the engineer that actually designs the pump stations to the site and he is waiting on a cost estimate from him for a pump station for these residents. Following a brief discussion about mandatory hookups, the cost, customer contribution to the cost, and the lack of interest from the residents, a motion was made by Councilman Kelly to remove this matter from the table at this time. The motion was seconded by Councilman Holbrook and unanimously carried.

Councilman Kelly said the Street Committee has looked at the lot next to the water plant for additional parking. Mayor Fletcher said he called the railroad and they are supposed to get back to him about using that lot on a regular basis. Councilman Kelly moved to table this matter until we hear back from the railroad. The motion was seconded by Councilman Holbrook and passed unanimously.

Last month, Councilman Salyer asked the Recreation Committee to come up with a priority list for spending the remaining recreation funds. Councilman Kilgore said the top priorities are the tennis court fence, the park bathroom, Bowman Field in this budget year, and they recommend moving the upgrade to the park basketball court to the next budget year. Ms. Baca said the amount remaining, after paying for the tennis court fence, is \$2,591. Councilman Kilgore said he received an email from Rio and it may cost \$1429 for additional concrete needed. The park bathroom had a separate \$25,000 allocated. The town crew and volunteers have worked on the field and it is already being used. Councilman Kilgore looking at starting a soccer program in the fall. Councilman Kilgore moved to use the remaining \$1100 on Bowman Field. The motion was seconded by Councilman Boardwine and motion carried unanimously.

Councilman Kilgore reported that Estonoa alley has been addressed since last month. The town crew dug it out and filled it with gravel, so the only thing it really needs is paving coming in from Buchanan Street and deal with the drainage problem. Earl Carter said he will be writing a letter to the homeowner, asking him to address his drainage problem. Councilman Kilgore will get with Ms. Vencil for a street dedication at Estonoa. A motion to remove this item from the table was made by Councilman Kilgore, seconded by Councilman Boardwine, and passed unanimously.

Using drawings provided by our engineer, Councilman Kelly solicited three contractors to bid on construction of a new park bathroom. He received bids from Bennie Lane Construction and Wayne Fields (Deer Builders), and the third one said he did not have any available time. After reviewing the proposals and types of materials to be used, a motion was made by Councilman Kelly to accept the lower bid from Wayne Fields in the amount of \$23,500. Councilman Kilgore seconded the motion. Councilman Holbrook noted that Mr. Carter had said the town crew could build the restroom. Councilman Kilgore said when he spoke with John Hicks, he indicated it would be difficult to complete a project like this in time for Clinch River Days. Ms. Baca asked Cody if they could provide a simple agreement for the contractor to sign. Councilman Salyer

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asked that proof of insurances also be provided. Councilman Kilgore clarified with Mr. Carter that the town can run the water and sewer to the building. Mayor Fletcher called for the vote and the motion to award the contract to Mr. Fields (Deer Builders) was unanimously approved.

Councilman Kelly said he has received several complaints about dirt bike noise in town, especially on 3<sup>rd</sup> Avenue. He is concerned about our residents and believes something has to be done. Mayor Fletcher said the police department has visited those that have been reported to discuss the muffler requirements, however, it is difficult to catch everyone. Councilman Kilgore pointed out that the Council could exclude dirt bikes from the ordinance. Following discussion about particular incidents with dirt bike riders, Councilman Bailey pointed out the number of loud cars and trucks and other noises in downtown compared to the number of dirt bikes. Mayor Fletcher said the police department will increase patrol on 3<sup>rd</sup> Avenue to watch for the dirt bikes that are speeding, operating without proper equipment, or driving recklessly. Councilman Kilgore said Buck Hylton told him the town could put a sign at the trailhead asking riders to keep noise down in residential areas.

Mayor Fletcher asked Rob Jones to address the Council about the plans for the Willis Building. Mr. Jones updated the Council on the Willis Building plans. Regarding the \$1.1 million grants awarded to the IDA through an IRF grant and an ARC grant, DHCD has asked that the applications be revised to reflect the town as the applicant. At the April 10<sup>th</sup> meeting of the Willis Building Ad Hoc Committee, after much discussion about the options for use of the Willis Building, the group voted to plan for retail use on the bottom floor and two bedroom short stay rentals on the upper floors. A company would have to be engaged to manage the facility. It is his understanding that the role of the committee is to make a recommendation to the grantee. The IDA can still manage the project and the two would work together to develop the property if Council is in agreement with the recommendation of the committee. After a meeting with Joy Rumley of DHCD, the Town and IDA we given a list of items that must be addressed. Mr. Jones said he continues to look for developers and is getting good interest in the project. Councilman Kelly said he thought the second floor was to be used for short stays and the current plan did not include the third floor. Mr. Jones said the primary concern of DHCD is that the building project is sustainable and all of these ideas have to find merit in the marketplace in order to find developers willing to invest money into the project. It may be that it would be much better financially to develop both floors. There was a lengthy discussion about the intercept survey and Councilman Bailey challenged the accuracy of some of the results. Mayor Fletcher said he attended several meetings with Bill Shelton and believes that he is looking at building up our downtown, not making it a camp. Mayor Fletcher said we have put money into façades and will continue to put money into improving our streets and downtown landscaping. He also stressed the importance of designing the units to be easily converted to long term rentals so the building could be versatile. Mayor Fletcher said he is supportive of ATV's, but believes we need a motel and possibly a campground in the industrial development area, and if we get those things, it will draw from Willis Building short stay rentals. Mr. Harrison pointed out that we currently have an RV campground at the trailhead. Mayor Fletcher also commented on the lack of parking available downtown for ATV trailers. Councilman Salyer suggested addressing Item #1 and #2

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under New Business at this time. Ms. Baca advised that the proposed agreement with the IDA to manage the grants is still being reviewed for comment from DHCD. Councilman Salyer moved to adopt the Resolution to Accept the IRF and ARC Grants and to table New Business Item #2 "Proposed Agreement with IDA to Manage Grants". The motion was seconded by Councilman Bailey and discussion continued about the market for short stay rentals in St. Paul. Councilman Salyer called for the question and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion passed 6-0.

Going back to Old Business, Item #11, Ms. Baca presented the bids on the bucket truck, the Crown Victoria police car, and the old Fire Truck. She reviewed the bids submitted and the high bidders are as follows: Bucket Truck-Fred Arrington at \$1,601; Crown Victoria Police Car-A. Rasnake at \$679.99; Fire Truck-A. Rasnake-\$777.77. A motion was made by Councilman Holbrook, seconded by Councilman Boardwine, to accept the high bid on each vehicle. After clarifying that none of those bidders are related to any town staff, Councilman Salyer called for the question and the motion was approved by unanimous roll call vote.

Previously, Chief Phillips requested a lease or purchase of three new police vehicles. Chief Phillips said the Ford Motor Credit lease is at a 6% interest rate. He checked the interest rate at local banks if we purchased the vehicles. Miners Exchange is at 4.3%, Carter would be between 2% and 2.5%, and BB&T came in the lowest at 1.81%. If we add \$3500 per vehicle for equipment, the total loan would be \$102,392 and the town would pay four annual installments of \$26,766.70. On a three year note, the interest rate would be 1.59% and an annual payment of \$35,221.73. This would be for the purchase of two Fords and one Chevrolet through Morgan-McClure. Chief Phillips said one car just lost a transmission and it left them with three, but another vehicle that was being repaired is back so they have four operable cars at this time. Councilman Salyer clarified that we have six staff members in the Police Department. Mayor Fletcher pointed out that Earl needs a vehicle for the Water Department and we could give him the Explorer if we decide to get three vehicles. Ms. Baca pointed out that this matter was referred to the Budget Committee, but Chief Phillips is coming back to the Council because they lost a transmission in a car. Chief Phillips said he is looking at 12 weeks before getting the cars in, so it would be in the next budget year anyway. Councilman Salyer asked about the 2014-15 budget requests for other vehicle and equipment requests. Ms. Baca reminded Council they authorized John Hicks to spend up to \$20,000 at the state auction for pickups to be used in the Street Department. Following further discussion about the budget and comments on the advantage of each officer having an assigned vehicle, a motion was made by Councilman Salyer to replace one vehicle now and refer the request for two additional vehicles back to the Budget Committee to make a recommendation by the next council meeting. The motion was seconded by Councilman Kilgore and passed 6-0 by a unanimous roll call vote.

**New Business:**

Mayor Fletcher presented a request made by the Clinch River Initiative to place a kiosk near the boat launch at the park. A motion was offered by Councilman Salyer to allow the kiosk to be

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placed on the town property near the park boat launch with the assistance of the town workforce. The motion was seconded by Councilman Boardwine and passed unanimously.

Councilman Salyer made a motion to authorize Earl Carter and John Hicks to advertise and hire two temporary summer employees for the Street Department. The motion was seconded by Councilman Bailey and unanimously approved.

Councilman Kelly offered a motion to approve the cost of pouring a 20 x 20 concrete slab near the park stage for dancing and to be complete in time for Clinch River Days. Councilman Holbrook seconded the motion. After a brief discussion about an estimated cost of \$1500 for material, the motion passed unanimously.

Item #7 was addressed by Harmon Kilgore under public comments.

Councilman Holbrook moved to allocate \$325.00 to sponsor a child to attend a week long camp at Camp Bethel. The motion was seconded by Councilman Kilgore and passed unanimously.

Addressing a request to donate to the Russell County Kid's Fishing Tournament, Ms. Baca reminded Council members that the St. Paul Police Department sponsors a Kid's Fishing Tournament during Clinch River Days. Councilman Salyer moved to fund our own fishing tournament instead of donating to the Russell County one. The motion was seconded by Councilman Holbrook and unanimously approved.

Ms. Baca advised that we have changes that need to be made to the budget that results in an increase in revenue and expenditures greater than 1% of the total budget, thus requiring a public hearing to allow comment on the adjustment. A motion was made by Councilman Salyer, seconded by Councilman Holbrook, to schedule the public hearing for 5:30 p.m. on May 19<sup>th</sup>. The motion passed unanimously.

Ms. Baca reviewed the VRS Resolution Electing Contribution Rates. She reminded everyone about the auditor's comments regarding our VRS funding ratio dropping below 70%. If we continue to elect the lower alternate rate, that ratio will continue to drop and at some point, the town will be faced with a substantial increase to get the funding level back to an acceptable range. The Treasurer recommended adoption of the resolution at the VRS Board certified rate of 9.12%. A motion was made by Councilman Holbrook to pass the resolution with the certified rate recommended by the Treasurer. The motion was seconded by Councilman Boardwine and the motion carried unanimously.

Councilman Kilgore said the Recreation Committee advertised for the swimming pool positions. He would like to address this item following closed session.

Next, a motion was made by Councilman Holbrook to enter into Closed Session to discuss Personnel under VA Code Section 2.2-3711(A)(1) and Legal under VA Code Section 2.2-



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3711(A)(1), and Chief Phillips be invited to stay for closed session. A second was offered by Councilman Bailey and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion passed 6-0.

A motion was made by Councilman Holbrook to enter back into Open Session, certifying that the only matters discuss in Closed Session were Personnel under VA Code Section 2.2-3711(A)(1) and Legal under VA Code Section 2.2-3711(A)(7). The motion was seconded by Councilman Boardwine and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion passed 6-0.

Councilman Boardwine moved to reinstate Officer Horner. The motion was seconded by Councilman Salyer and a roll call vote was taken: Kelly-Nay; Kilgore-Nay; Boardwine-Nay; Holbrook-Nay; Bailey-Nay; Salyer-Nay. The motion failed.

Next, a motion was made by Councilman Boardwine to terminate Officer Horner. The motion was seconded by Councilman Salyer and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion carried 6-0.

Councilman Boardwine made a motion to offer a severance agreement as discussed, and authorize the Town Attorney to prepare such agreement. The motion was seconded by Councilman Kelly and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion passed 6-0.

Councilman Kilgore moved to hire Misty Crabtree Hicks as the Pool Manager and Brittany Russell Stanley as Concession Manager. The motion was seconded by Councilman Holbrook and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion passed 6-0.

A motion made by Councilman Kilgore to hire James Gray full time at \$9.34 per hour and count his part time employment toward his probationary period. The motion was seconded by Councilman Salyer and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Aye; Salyer-Aye. The motion passed 6-0.

Mayor Fletcher noted that Mancil Kiser will be going back to take his water certification and once he is certified to work alone, it will help to eliminate some of the overtime. Councilman Salyer said that is what he understood was being done several years ago.

A motion was made by Councilman Salyer, seconded by Councilman Holbrook, to adjourn. The motion passed unanimously.

\_\_\_\_\_ Mayor

\_\_\_\_\_ Clerk