

**MINUTES  
SPECIAL COUNCIL MEETING  
WEDNESDAY, SEPTEMBER 4, 2013  
TOWN HALL – 5:30 P.M.**

Council Members:

Kyle Fletcher-Mayor  
Kenneth Holbrook  
Jason Kilgore  
Harry Kelly  
Monty Salyer  
Tim Boardwine  
Greg Bailey-Absent

Debora Baca – Clerk/Treasurer  
Earl Carter – Public Works Director  
Randy Beckner – Mattern & Craig

Allen Gregory-CVTimes

The meeting was called to order by Mayor Fletcher.

Randy Beckner discussed the amount of sludge removal still needed to complete the project. To date, 730 dry tons has been removed from the pond. It is estimated that at least 100 dry tons still needs to be removed. A change order to increase the original contract amount from 470 dry tons and take the money from the sludge and bridge crossing contingency was previously approved by polling council members. The funds used for the change order are: \$19,700–Sludge Project Contingency; \$20,200-Bridge Project Contingency; \$10,000-VDOT permit that was not necessary for bridge crossing; \$9,600-Bridge Project change order reducing the cost. At this time, approximately \$200,000 is still needed to pay for the additional sludge. Mr. Beckner explained that this should be the responsibility of the town since this much sludge is an accumulation of excess that should have been removed on a more regular basis. He asked the Council to consider approving up to \$200,000 from Sewer Dept. Operation & Maintenance to cover the cost of removing the additional sludge. If we round up to a total of 900 tons, it will give a 70 ton cushion to be conservative. At \$839.12 per ton, \$200,000 would cover 309 tons, leaving 121 tons at a cost of \$101,533 to be taken from the contingency of the wastewater treatment plant project. This would leave about 7 ½% contingency in the wastewater treatment project.

Following questions from Councilman Salyer, Mr. Beckner said Rural Development views the Sludge, Bridge, and Plant contingency all as one project. There was a brief discussion about using the project contingency and the necessity for the town to complete the cleaning of the pond. Ms. Baca said \$250,000 was placed in an expense line item called “Contingency”, Account #10-400-5000, with intentions of starting another savings with excess tax revenue. She advised that this would be the money she would recommend using for this project. Ms. Baca clarified for Councilman Kelly that these funds had nothing to do with the \$1,000,000 reserved for the diffuser. Following several comments about the estimated amount of sludge and the amount being removed, a motion was made by Councilman Holbrook, seconded by Councilman Boardwine, to move \$200,000 from expense line item “Contingency” to the Water & Sewer line item for “Sewer Maintenance” to be used for sludge removal. This would require a transfer out of the general fund and into the utility fund. A roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Absent; Salyer-Aye. The motion carried 5-0.

Next, Mr. Beckner stressed the urgency of the situation and pointed out that Merrill Brothers can finish this up because all of the equipment is in place at this time. A separate contract between the Town and Merrill Brothers for up to \$200,000 would be required to continue removing the remaining sludge. A motion was made by Councilman Holbrook to approve a contract up to \$200,000 with Merrill Brothers due to the emergency situation. The motion was seconded by Councilman Kilgore and a roll call vote was taken: Kelly-Aye; Kilgore-Aye; Boardwine-Aye; Holbrook-Aye; Bailey-Absent; Salyer-Aye. The motion passed 5-0.

There being no other business to discuss, Mayor Fletcher adjourned the meeting.

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Mayor Fletcher

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Town Clerk